

**National Association of Federal Retirees
Fredericton and District Branch (NB62)
BOD Meeting – Wednesday, September 4th, 2019 – 5:00 p.m.
Hazen Park Centre, 2nd Floor Boardroom, Oromocto**

PRESENT

Elliott Keizer, Cyril Theriault, John Richards, Evans Estabrooks, Chris Goddard, Andrew Gunter, Mike McCormick, Norm Sheen, Rae Hopper, and Ian Culligan.

ABSENT

Denise Blanchard, Gary Barfitt and Elise Young.

1. WELCOME

Elliott Keizer welcomed everyone to the meeting.

2. APPOINTMENT OF A RECORDER

Elliot Keizer appointed Ian Culligan as recorder for the meeting.

3. APPROVAL OF THE AGENDA

The agenda was approved.

Moved by Mike

Seconded by Cyril

CARRIED

4. MINUTES OF BOARD MEETING OF JUNE 5TH, 2019

Minutes of the last meeting were approved.

Moved by Rae

Seconded by Cyril

CARRIED

5. BUSINESS FROM THE MINUTES

d) Q&A 2019 Federal Elections – John

John remarked that he had recently sent out an email to Board members providing an update on the above. To summarize: the session will be held on September 18, 2019 beginning at 7 p.m. at the WU Conference Centre un the UNB campus and will last approximately 90 minutes. Three questions will be prepared covering the economy, environment and veterans. Mike will prepare the questions on the economy. John and Elliot will meet to draft the remaining questions. Cyril will look at drafting a question on transfer payments to the Provinces for consideration. A decision will be made on the length of time candidates will have

to respond (i.e. 1 ½ - 2 minutes). Chris will be approached to act as timer for the questions to the candidates. The moderator for the event will be Léonard LeBlanc. Translation will be provided as required. A Meet & Greet with the candidates will follow the session with refreshments provided.

John indicated that Chris has scheduled radio ads beginning tomorrow and lasting right up to the event. Poster advertising the session were made available for Board Members to distribute in the Fredericton and Oromocto area. John suggested that volunteers arrive around 5h30 p.m. Evans will have a membership table set up.

Four candidates have confirmed their attendance representing the Liberal Party, Conservative Party, Green Party and the Peoples Party of Canada. Mike will greet the Liberal candidate; Ian the Conservative candidate and Cyril the Green Party candidate. **A volunteer is needed to greet the People's Party of Canada candidate.** A letter will be forwarded to the candidates by Elliot and John to request them to be present by 6:30 p.m.

Next week John will send out a schedule outlining who is to do what and what additional volunteers are needed.

e) Board of Directors duties and responsibilities – Cyril

Cyril to follow-up.

f) Communications Committee Terms of Reference – Chris and Mike

Chris and Mike to meet before the next meeting to streamline the present eleven components. Mike indicated that he has someone outside the Board who may be able to assist them in simplifying the Terms of Reference.

6. REPORTS

a) Finance – John

John indicated that the overall budget is on track and that he expects the All Candidates Q & A Forum may actually come under budget.

Motion to approve report by John; Seconded by Chris CARRIED

b) Special Events – Gary

Gary submitted a written report which is attached to the minutes.

Motion to approve report by Norm Seconded by Chris CARRIED

c) Membership Growth Report – Evans

Evans provided a summary of his report which is attached to the minutes.

Chris queried as to how many members are lost each year. Evans estimated between 40-50 with the majority through deaths.

The Fall Sage publication is expected to be received by members between September 2-11/19.

Moved to approve report by Evans

Seconded by Rae

CARRIED

6. NEW BUSINESS

a) Training – Chris

Saturday, October 26, 2019 was tentatively selected as the date which Christ will provide Excel training to Board members. Chris suggested starting around 9 a.m., breaking for lunch and ending around 3 p.m. Chris will send out an email to Board members to gauge their availability and will provide some tablets, etc... for those who do not have them. Cyril will check on availability of the Hazen Centre.

b) Storage – John

John plans to deal with this after the All Candidates Q & A Forum.

c) Fake emails from Elliott - Elliott

Still an issue. Chris to contact Microsoft to see if they can come up with a filter to screen them out. In the interim, Chris suggested forwarding any emails received to the following email address: chrisinfreddy@gmail.com.

Meeting adjourned at 6:45 p.m.

Next Meeting: Wednesday, October 16th, 2019 – 5:00 PM
2nd Floor Boardroom, Hazen Park Centre, Oromocto

Recorded by: _____
Ian Culligan, Board Member Director

Approved by: _____
Elliott Keizer, President