

**National Association of Federal Retirees
Fredericton and District Branch (NB62)
BOD Meeting
June 6, 2015 - 9:30AM
Hazen Park Centre, Oromocto**

PRESENT

Elliott Keizer, Wendy Creighton, Frank Sauntry, Clayton Tupper, Cyril Theriault, Wayne Gunter, Gary Barfitt, Rae Hopper, John Richards, and Wilson King.

ABSENT

Denise Blanchard, Ron Brooks, Norm Sheen, and Jacques Piché.

1. WELCOME

Elliott Keizer, President, welcomed everyone to the meeting. Wendy and John were welcomed/introduced.

2. APPROVAL OF THE AGENDA

APPROVED

3. MINUTES

Minutes of the April 11 meeting were approved as circulated.

APPROVED

4. BUSINESS FROM THE MINUTES

a) Recruitment

Jacques absent. No report.

b) Generic Business Cards Update

Although Denise was absent it was reported that the business cards were ordered. It was suggested by Wendy that perhaps in the future we use Avery labels which would allow us to produce ourselves. Additionally, we could then use individual names rather than a generic business card. To be discussed with Denise.

c) Email to members

There are still problematic issues associated with emails to members. It is estimated that only 25-35 % of members are reachable by email. Currently the national system is not yet fully operational. There is a requirement to work with national on this issue.

d) By-Laws

The first draft of the By-Laws was distributed by Cyril. It was decided that a committee be organized to work collectively on further drafts and, if possible, have draft prepared prior to the next board meeting. Cyril, Wilson, Frank and Wendy

agreed to be part of this committee. The approved draft will be forwarded to national for approval.

e) Kinesiology Opportunity

Wayne briefly discussed the program available to members and how the Happy Hearts program worked. For \$80 you have access to a personal trainer and facilities at the Currie Centre twice a week for three months. Give relatively low cost, it is not a candidate for preferred partner status since further reduction in cost is not possible.

f) Local travel Expenses

Wayne raised this issue that there is a requirement to have a defined mandate to pay travel expenses. Much discussion ensued with regards to how to implement. According to the by-laws, expenses incurred for regional and national meetings are eligible. Additionally, it was agreed that reasonable expenses associated with board meetings would be reimbursable. Members should not be out-of-pocket for reasonable expenses associated with attending board or other meetings.

A motion was proposed to specify reimbursement policy: Travel distances greater than 10 km round trip per event would qualify for reimbursement. This would include travel in support of board responsibilities such as board or committee meetings, organizing of events, mail pickup, bank deposits etc. Reimbursement and the submission of a claim would be at the discretion of the member. Original receipts, if applicable, are required and claims should be submitted prior to year end. This policy is effective as of 1 Jan 2015.

Seconded by Rae

APPROVED

5. REPORTS

a) Health Benefits

No activity to report.

b) Membership

Wayne discussed the trial and tribulations associated with this issue. In particular, there were numerous difficulties associated with new membership cards. Many were mailed out late from National and many did not receive their cards. Wayne prepared a list of our members who did not receive cards and forwarded to National for their action. There appears to be little follow-up by National. Following much discussion, Frank and Wayne were to submit concerns to Elliot who will pursue further with National as ultimately these issues should be resolved at that level. It was also determined that a notice to those who have not yet received membership cards be placed in the next edition of SAGE indicating that they should notify the membership director. This issue should also be raised in the Presidents's Forum. What is National going to do to address this issue?

c) Finance

Frank prepared report.

There was some discussion with regards to seeking clarification vis a vis no more funding for bursaries as there was some confusion on this issue. A letter should be drafted to National seeking clarification on the bursary issue.

The President also indicated that a clawback of funds is still coming with a figure of \$3008 provided based upon 2014.

On a motion by Rae it was moved that the financial report be approved as submitted. Seconded by Wendy APPROVED

d) Special Events

Gary provided an overview of special events.

Spring Dinner

The Spring dinner was a success with a total cost of \$1670. There was, however, an issue with numbers as payment was made for 175 plates yet only 149 showed up. Was there a mechanism or approach whereby numbers could be more accurately predicted? Wendy and Gary to discuss.

Gary indicated that St-Francis of Assisi Church Hall would no longer be doing these dinners. He has approached the Fredericton Legion proposing the date of 27 October 2015 for our Annual Fall dinner. Gary will also investigate other venues. In terms of the Fall dinner, it will be a turkey dinner at a cost of \$18.83 based upon 150 guests.

On a motion by Gary it was proposed that members be charged \$14 per plate, non-members \$19. Seconded by Wendy APPROVED

Information Sessions

92 people registered for the information session 10 Jun at the Days Inn. The total cost was \$558.

The Fall session will be held at the Ramada Inn 10 Nov 2015 with the topic being Wellness. The cost will be approximately \$300. More detail to follow.

Gary proposed purchasing a multi-media projector for future sessions to reduce long-term costs incurred by renting. An initial review indicated that a projector could be purchased for \$418.09. The issue was discussed.

On a motion by Rae it was proposed that a multi-media projector be purchased out of reserve funds with the cost not to exceed \$450. Seconded by Cyril. APPROVED

d) Sage

The deadline for the next edition of the SAGE is 14 September 2015.

The deadline for the Spring edition of SAGE is 4 January 2016.

Moved by Gary that the report be accepted.

Seconded by Wayne APPROVED

e) Partner Program

It was proposed that Robert M Stoney, Barrister & Solicitor, be part of the preferred partner program. He is prepared to provide a 15% discount.

On a motion by Cyril it was proposed that Robert M Stoney become a preferred partner.
Seconded by Wayne.

APPROVED

6. NEW BUSINESS

a) Nominating Committee Report

Norm was appointed as director to fill vacant position.

b) Board Resolutions

Frank raised concerns with regards to the wording of the representation letter submitted from National that dealt with financial responsibilities of both the Branch President and Branch Treasurer. It appeared to go beyond the requirements of the regulation and potentially could have repercussions/liability issues to both the treasurer and president in terms of reporting procedures and various attestations. Particularly problematic were references to fraud and suspected fraud. Given these concerns, a note was to be prepared to the Regional Director outlining the concerns.

c) Resolutions of the AMM

Elliot discussed the increased dues to defray costs of the strategic plan. It was his intention to likely vote against this.

d) Regional meetings/webinars

Nothing reported.

e) Keep Hands Off Senior Assets Presentation

There was a good turn out for this information session. The discussion was described as interesting with most in attendance pleased with the session.

**Next Meeting: September 12th, 2015 - 9:30 AM,
1st Floor, Hazen Park Centre, Oromocto**

Recorded by: _____
Wilson King, Acting Admin Director

Approved by: _____
Elliott Keizer, President