

# NAFR Alberta – Edmonton Branch (AB17)

## Survivor Benefits and Things To Do

This document is prepared by the NAFR Alberta's Edmonton Branch (AB17) to support its members. It contains two sections and their respective information will be updated on a regular basis – please visit us often to obtain the latest version.

The two sections are:

- ❖ [Spousal and/or Orphan Survivor Benefits](#)
  
- ❖ [Things To Do When Your Spouse Dies](#)

This NAFR Alberta's Edmonton Branch is here to help you. Contact us:

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# Spousal and/or Orphan Survivor Benefits

Some Spousal/Orphan survivor benefits IN ORDER OF LISTED PRIORITY BELOW . They require action on your part:

1. SDB – (Supplementary Death Benefit) – contact your appropriate pension office for information and forms (see phone numbers below) **You MUST apply for the SDB as it is not automatically given to the survivor or beneficiary.**
2. Superannuation (pension transfer) – contact your appropriate pension office for information and forms (see phone numbers below).
3. CPP (Canada Pension Plan) death benefit and/or survivor's and/or orphan's benefit – contact 1-800-277-9914 for all CPP benefits forms and information.
4. Veterans Affairs survivors benefit & pension (if entitled) – contact 1-866-522-2122 (In French 1-866-522-2022).
5. SISIP – Canadian Forces Financial Services (if enrolled) – 1-800-267-6681
6. All **YOUR** private life insurance policies and riders. BEFORE A DEATH OCCURS, BE AWARE OF ANY TIME RESTRICTIONS, DEADLINES, AND PENALTIES!
7. Documentation changes required:
  1. Pensioners Dental Plan (PDSP)... contact appropriate pension office (see below) Do this within 30 days of death to avoid a waiting period for benefits to be in effect.
  2. Public Service Health Care Plan (PSHCP)... contact appropriate pension office (numbers below).
  3. MEDOC (Travel Insurance – Affinity Program of NAFR)... contact 1- 866-606-3362
  4. NATIONAL ASSOCIATION OF FEDERAL RETIREES (enroll at single rate immediately)... contact 1-855-304-4700 or e-mail: [service@federalretirees.ca](mailto:service@federalretirees.ca)
  5. Old Age Security (OAS) and Canada Pension Plan (CPP) and any supplements... contact CPP/OAS 1-800-277-9914
  6. Your Investments and RRSP's, etc. – know your own personal contacts for these.
8. Prepare several photocopies of the following items:
  1. Deceased's Will
  2. Surviving spouse's birth certificate

- 3. Marriage certificate**
- 4. Deceased's Death Certificate (funeral home will give you copies of 'Statement of Death' and Alberta Vital Statistics will give you official copies of 'Death Certificate')**
- 5. Put the following info on each of the above copies and then have each copy certified:**
  - a. Deceased Name,**
  - b. Surviving spouse's name,**
  - c. Deceased Social Insurance Number (SIN),**
  - d. Surviving Spouse's Social Insurance Number (SIN),**
  - e. Deceased Service Number : (if applicable),**
  - f. Deceased Pension Number,**
  - g. Deceased Date of Release from military: (if applicable),**
  - h. Current Address and Phone numbers,**
  - i. Name of the executor.**

**Make copies of the above documents in advance (all but death certificate, of course).  
Keep these in a safe and familiar place for immediate access and for certification in the event of death.**

# Things To Do When Your Spouse Dies

This is meant to assist you, but does NOT cover all potential actions which may be required in your specific circumstances.

1. Contact the appropriate pension office to report a death and acquire the necessary forms and information regarding SDB (Supplementary Death Benefits) and to transfer pension and health and dental benefits. If you don't apply within 30 days of death, you could be facing a discontinuation or break in health and dental benefits coverage PLUS a three-month waiting period from the date the pension office receives your application forms to re-start your health and dental benefits. **KNOW YOUR PENSION NUMBER.**

a) Public Service Pension Center –

English: 1-800-561-7930 or [www.tbs-sct.gc.ca/psm-fpfm/pensions/index-eng.asp](http://www.tbs-sct.gc.ca/psm-fpfm/pensions/index-eng.asp)

French: 1-800-561-7930 or [www.tbs-sct.gc.ca/psm-fpfm/pensions/index-fra.asp](http://www.tbs-sct.gc.ca/psm-fpfm/pensions/index-fra.asp)

From Outside Canada and the United States (call collect): 506-533-5800

E-mail: [pensioncentre.centredespensions@pwgsc-tpsgc.gc.ca](mailto:pensioncentre.centredespensions@pwgsc-tpsgc.gc.ca)

b) Canadian Forces Pension Office

1-800-267-325 or <http://www.tpsgc-pwgsc.gc.ca/forces-pensions/index-eng.html>

c) RCMP Pension Office

1-855-502-7090 or <http://rcmp-grc.pension.gc.ca/accueil-home-eng.html>

d) Judges Act Pension Office

1-877-583-4266

e) Veterans Affairs Canada

1-866-522-2122 or <http://www.veterans.gc.ca/eng>

f) Funeral & Burial Information – Last Post Fund

1-800-465-7113 or [www.lastpostfund.ca](http://www.lastpostfund.ca)

g) Federal Government Professional Counselling Line

1-800-268-7708

- 2. Call Canada Pension Plan (CPP) and/or Old Age Security (OAS) to report death and to get information and forms regarding survivor and/or orphan benefits if these apply in your case. Phone... 1-800-277-9914**
- 3. If you have the Public Service Health Care Plan (PSHCP) or the Pensioners Dental Services Plan (PDSP) benefits, contact SunLife Assurance Company of Canada for information and forms in submitting outstanding medical/dental expenses. Phone: 1-888-757-7427.**
- 4. If the deceased was a member of the FSNA (Federal Superannuates National Association), report death and make appropriate changes to membership. Contact National Office in Ottawa: 1-855-304-4700 or e-mail: [service@federalretirees.ca](mailto:service@federalretirees.ca) OR call your branch.**