



**NAFR – Fredericton and District Branch (NB62)
Spring Branch Annual Meeting/Dinner - May 3rd, 2016 5:00 pm
St. Francis of Assisi Church Hall, Lincoln, NB**

BOARD MEMBERS PRESENT

Elliott Keizer; Cyril Theriault; Ron Brooks; Frank Sauntry; Denise Blanchard, Norm Sheen; Rae Hopper, Jacques Piché, John Richards and Wayne Gunter.

BOARD MEMBERS ABSENT

Wilson King, Clayton Tupper.

1. WELCOME FROM THE PRESIDENT

Elliott Keizer welcomed all to the meeting.

2. INTRODUCTION OF BOARD MEMBERS AND GUESTS

Elliott Keizer introduced the Board and Provincial level guests: Leonard Leblanc, National Director; Peter Kerr, National Director, Lorraine Scott, Saint John Branch, Claude Curwin, SE Branch.

3. O CANADA

Jacques Piché led the singing of “O Canada”.

4. DEPARTED MEMBERS

Norm led the moment of silence for our departed members.

5. GRACE

Norm Sheen said Grace.

6. DINNER

7. GUEST SPEAKER - Trevor Menchenton – AudioCorp

8. CALL MEETING TO ORDER – Elliott Keizer

The President called the Spring Branch Annual Meeting/Dinner to order.

9. APPROVAL OF THE AGENDA

The agenda was approved as distributed.

Moved by Ray Hopper; Seconded by Jacques Piché

CARRIED

10. APPROVAL OF MINUTES:

Motion was made to approve the minutes of the May 5th, 2015 Annual General Meeting/Spring Dinner as circulated.

Moved by Cyril Theriault; Seconded by Ray Hopper

CARRIED

11. PRESIDENT'S REPORT – ELLIOTT KEIZER:

Elliott presented his report.

National Level

- Loss of 4 key people last year (President, VP, CEO, Director of Advocacy; replacement process is ongoing.
- Annual Meeting of Members (AMM) will be held in Ottawa from June 15-17.
 - Branch NB62 proposals regarding more flexibility in Sage inserts. It will save money and will improve communication with the members. Branch NB62 would prefer inserts in the Spring and Fall issues of Sage.
 - Revised three year Strategic Plan - \$8000, 000 and 4.0% dues increase if accepted.
 - Proposal by the National Board to increase about 20% (39.84 single now to \$47.76 in 2017), 51.72 double now to 62.04 in 2017) primarily to make up for spending above annual revenues over the last few years.
 - New National Office building – moving in May, cost of \$2, 85 million but they are selling their current building.
 - Elections: President, VP (Peter Kerr), Directors (Léonard LeBlanc).

Local Level

- Chaleur Region Branch and Southwestern NB Branch (Charlotte County) are having trouble recruiting Executive Board members so their futures are uncertain.
- New By-Laws will be presented tonight for your consideration.
- Our new Website – Elliott thanked Chris Goddard for his implication in creating our Website).
- Continuous problems integrating the new CRM; particularly with Membership and Finance administration.
- Denise is still sorting out the email problems; she could not get an email reminder out for this meeting to 888 members with an email address. However she was able to send an email to the members regarding the upcoming Information Session in June. Hopeful CRM will help but so far nothing yet.
- Partners Program: Audiocorp and Coast Tire are our newest partners.
- Upcoming Year: New Partner(s): Work out CRM issues to make life easier for Membership, Finance and Admin Director to develop our website to improve communications with our members (website, email, phone, hard copy); staying abreast of policy issues, two general meetings and considering other meetings/socials meetings. Board planning session planned in the Fall.

12. REPORTS

a. Membership – Wayne Gunter

Branch 62 began the year on January 1st, 2015 with 2093 members. There were 88 new and rejoined members and 69 cancelled and deceased members. We ended the year on December 31st, 2015 with 2,112 members. Out of those 2,112 members, we lost contact with 43 members due to unknown addresses.

Some members did not receive their membership cards in late March 2015 because of a mistake by our card printer. We did not know which members did not receive their membership cards unless they called us. We received requests from those attending the 2015 Fall Dinner meeting as well as by other members calling the Board Directors requesting the new membership cards. We also placed notices in Sage requesting members to report their missing membership cards to us which they did. Wayne thanked the members for their cooperation in reporting their membership card problems. Members who do not have their new white plastic membership cards may the Branch 62 Membership Director at 472-3534 to request one.

Members on Direct Dues Deduction do not have to renew their annual memberships. All other members will receive their annual notice for dues payment in the Winter issue of Sage in December at which time your dues are payable by mailing your cheque to our Fredericton & District Branch (NB62) office or by calling the National Office toll-free number 1-855-304-4700 to pay by credit card.

Wayne moved that the Membership Report be accepted.

Seconded by Denise Blanchard.

Carried

b. Financial Statements – Frank Sauntry

Frank prepared two financial reports:

(1) Treasurer's Report of the forecasted revenue and expenses for this year and next year. The Board approved the 2016 budget last fall and the 2017 forecast will be reviewed again this Fall and approved by the Board for 2017.

(2) The other report is a review conducted by Susan Bennett, of our 2015 financial position.

He presented the audited financial statements for the year 2015 with an Earning/Loss surplus of \$3,589.25.

He said that Susan Bennett had done an outstanding job for the last 5 years in conducting a review of our financial statements and setting up our financial accounting system for the forthcoming year. However, she decided she can no longer serve us as the financial reviewer due to the National accounting system. On behalf of the Board and the Branch Membership, Frank thanked Susan for her professionalism and guidance these past few years.

The Board has been successful in finding someone to replace Susan.

Frank moved that Walter Logue, a chartered accountant in Fredericton, be request to review our 2016 financial statements.

Seconded by John Richards

Carried

Frank brought to our attention to the Reserve funds identified on the last page. These two funds, Training and Equipment, were approved at the Fall General meeting in 2014 by the membership to be set up at \$5000 for the purpose of covering non forecasted expenses related to Equipment or Training. The Board was also authorized at that time to spend from either fund a maximum of \$2000 in any calendar year. Looking closely, the Equipment fund has dropped in value. This was due to our decision to purchase a projector after we had experienced a couple of incidents where the projector on hand wouldn't cooperate and the presenter was required to be a little more imaginative in getting their message across. Before the end of the year it is the Board's intention to bring that fund back up to \$5K by transferring monies from the Unappropriated Equity account into the Equipment Reserve account.

Frank moved the acceptance of the 2015 statements.

Seconded by Andrew Gunter

Carried

13. NEW BUSINESS

a. New By-Laws – Cyril Theriault

Cyril presented his report. He reviewed and provided the members with a copy of the proposed new By-Laws.

Cyril Moved, that the 2016 Branch by-laws, approved by the Branch board on Nov. 21, 2015 and posted on Branch 62 web-site for consideration, and available in hard copy, watermarked "Proposal to 2016 Annual Members Meeting" be approved, subject to the following transitional clauses:

1. For clarification, with respect to clause 5.8 Past President, the one year term is deemed to begin with approval of these by-laws at the Branch Annual Members Meeting (May 3, 2016).
2. With respect to clause 6.5 Maximum terms, the current term of the President, a 3 year term, will be respected and it will be limited to an additional 2 terms, as per the by-laws.
3. With respect to clause 6.4 Election and Term of Office, in order to achieve an equal number of staggered term end dates, the Branch board, through the nomination committee, may designate that some members to be elected as directors in May 2016, may be elected for a 1 year term as opposed to 2 year term.

These transitional provisions would assist in ensuring continuity in board dealings, as only approximately 50% of the board would be up for renewal annually.

Seconded by Wayne Gunter

Carried

b. Regional Director's Update – Léonard LeBlanc and Peter Kerr

Léonard LeBlanc reviewed the latest news from National Office.

- Purchase of a new building; sold the old building.

- Met with experts on Pension reform at the last Board meeting in April. National Office wants to make sure that we have the government respect in regards to the pensions paid by the members.
- Honour Your Promise campaign was very successful. Provided assurance that the Government will not attempt to retroactively affect the pension.
- Simon Coakely is the new CEO effective May 16. He is the only employee of the Board.
- Nomination for....
 - President: Konrad Von Finckenstein and Jean-Guy Soulière.
 - Vice-President: Peter Kerr, Roy Goodall, Jacques Lambert, John Bjore, Dennis Jackson.
 - Atlantic: Meghan Williams, Wayne Bennett, Léonard LeBlanc.
 - Ontario: Linda MacDonald – elected by acclamation
 - BC: Guy Bird – elected by acclamation
- Volunteer Recognition Award will be presented to Pat Goobie at the AMM in June.
- New Partner: Goodlife Fitness

Peter Kerr reported on the Public Service Health Care Plan.

- Negotiations have reached an impasse. Taking the government to court – declaratory action.
- Going before the judge to negotiate based on the Law and hope for a hearing in the Fall.
- A win for the Association would be for a judge to declare that the government acted inappropriately.

c. Nominating Committee Report and Elections – Ron Brooks

Because of the new By-Laws, there are some changes. The terms of the Directors are staggered. Some Director's terms will be for one year in order to meet the requirement to stagger the term expiry dates. With the exception of the position of the President, the board will determine the composition of the Executive.

Nominations – Renewals – 2 years term:

Cyril Theriault; Wayne Gunter; Denise Blanchard; Wilson King; Rae Hopper; Clayton Tupper and Jacques Piché.

1 year term:

Frank Sauntry and Ron Brooks, Immediate Past President (as set out in the new By-Laws 5.8.

New – one year term:

Chris Goddard (presently our Website Manager) and Ian Culligan.

No nominations from the floor. Ron declared the slate of the election for this evening to be elected.

d. Branch President's Commendation Award – Ron Brooks

Ron presented Gary Barfitt with the Branch President's Commendation Certificate for his tireless efforts to contribute for the branch, the members and the community. Gary joined the board in May 2012 as Special Events Director. He was responsible for arrange and planning the Spring and Fall dinners. He was also responsible for recruitment and pre-retirement sessions. With time Gary took on additional responsibilities such as – planning and arranging the daytime Information Sessions, organizing special local board sessions and the preparation and editing of Branch Newsletters.

Gary acted as the enthusiastic and cheerful MC for all the branch special events. A dedicated volunteer and an active and positive participant, he worked tirelessly to achieve the goals of the local branch and to ensure the member's needs were met.

Pins: 10 years pins to Frank Sauntry and Clayton Tupper (to be presented at a later date).

Pins: 15 years pin to Jacques Piché.

14. DRAW FOR EARLY REGISTRANTS AND DOOR PRIZES – NORM SHEEN

- a. Early Bird Draw: Ron Brooks and Mary Goodine
- b. Door prizes - \$50 gift card from Atlantic Superstore: Janet Brooks, Fay Tidd, Mary Gray and George McLeod.

The meeting adjourned at 8:40 PM.

Recorded by: _____
Denise Blanchard, Admin Director

Approved by: _____
Elliott Keizer, President