

**National Association of Federal Retirees
Fredericton and District Branch (NB62)
BOD Meeting – October 14, 2017 - 9:30AM
Hazen Park Centre, 2nd floor, Oromocto**

PRESENT

Elliott Keizer, Cyril Theriault, Ian Culligan, Chris Goddard, John Richards, Jacques Piché, Wilson King, Wayne Gunter, Denise Blanchard, Norm Sheen, Rae Hopper

ABSENT

Evans Estabrooks and Clayton Tupper.

1. WELCOME

Elliott Keizer welcomed everyone to the meeting.

2. APPROVAL OF THE AGENDA

Agenda was approved by consensus.

3. MINUTES OF BOARD MEETING of September 9, 2017

Motion to approve the minutes as presented.

Moved by Ian; Seconded by Jacques

CARRIED

4. BUSINESS FROM THE MINUTES

a) Board of Directors duties and responsibilities - Cyril

Cyril informed us that he emailed Gail Curran to get a draft template for the President and Vice-President duties. We should receive them soon.

b) Veterans Town Hall Meeting

Elliott reported that there are about 100 people registered for the meeting of Wednesday, October 18. Wayne will have a booth and ask people to sign-up. There will be a draw for two tickets to the Fall Dinner. Denise will contact Karen Ruttan to obtain a list of those who registered for the event. Message was on an electronic bulletin board on the base where everybody on the base can access.

5. REPORTS

a) Finance – John

Nothing to report. He will share the spread sheet for the Fall Dinner with Norm and Denise.

b) Special Events – Norm

- Fall Dinner- October 24th: Early Bird draw will be two tickets to the Superstore (\$50), one for those who use e-transfer and two for the Door Prizes at the end of the evening. The passing of Bruce Benton and Ron Brooks will be mention at the Dinner also.
Speaker will be Expedia Cruise Ship Center. Three ladies will attend: Allison Blom, Sylvia Whitaker and Samantha Bosca. There will be a draw for three gift certificates of \$250 toward a cruise.
Tammy Gallant from HealthPartners will have a booth with a table at the Dinner.
- Information Session – November 8th. Speaker will be Shelly Swift from Gentle Pace Transitions.

c) Membership – Wayne

Wayne provided the board with a copy of his report.

It has been difficult to rely on the pre-retirement seminars to attract new members. Trying to establish a relationship with the Union of National Defense Employees (UNDE) was also difficult.

A Corn Boil was undertaken with our preferred partner “Griffins Pub & Eatery” successfully with 34 people signed up to attend. Twenty registrants attended and four were current members. As of October 5th, only one new member had signed up. Branch cost was about \$600 for this project.

NB62 has partnered with National Office in two projects: (1) Union of Canadian Transportation Employees (UCTE) in Saint John and Calling All Veterans in Oromocto. Wayne and Elliott (with their wives) attended the UCTE conference for 3 full days and they collected 62 names and addresses for a chance to win one of four Tim Horton coffee cards; National Office covered the expenses. The names and emails were given to National Office to supply the prizes and the subsequent follow up to attract new members.

National Office has asked us to manage the arrangements for the Calling All Veterans event. A booth will be set-up to attract new veterans to join.

Motion by Cyril that the three reports (Finance, Special Events and Membership) be accepted as presented. Seconded by Rae. CARRIED

Elliott circulated copies of “Freddy Plus”. It is a free advertising publication and it is placed at various locations in Fredericton and Oromocto. He also contacted “Coffee News”. The cost for a 13 weeks campaign would be \$585. + Tax for a business card size ad. “Freddy Plus” would cost \$200/month for ½ pages. Wilson said that it was a good idea and offered to help Elliott and meet with the owner. Denise will prepare a sample ad that Elliot and Wilson can bring with them when they meet with the editor.

Motion by Wilson the Board to enter into an agreement with Freddy Plus. Seconded by Rae.

CARRIED

6. NEW BUSINESS

a) Fall Meeting Agenda - Denise

Denise will send the agenda to all the board members for review.

b) Member's requests regarding pension, PSHCP and PDSP – Denise

Denise received a few emails from members requesting information regarding their pension, PSHCP and PDSP. Since we cannot reply to all of those requests, it was decided that Denise will find the links and or contacts for these types of requests and refer the members to the appropriate department.

c) Group Photo – Chris

Chris contacted Gary and he agreed to take a group picture and suggested St. Francis of Assisi.

d) Website, File Storage, Hardware – Chris

- Website: not much done since it was created. He asked for suggestion as to what can be added to the website. Denise suggested that we should add the passing of Ron Brooks and Elliott suggested Bruce Benton. Cyril said that it should also be in Sage; Elliott and Léonard LeBlanc tried without success. Regarding the events at the right side; Chris said that you need to click on "more details". Denise will send the obituaries link to Chris.
- File Storage: Chris spoke to Stephen Grant and National is going away from Dopbox for OneDrive because is it less expensive. Opportunity to get more licenses. Chris will send to the board with the link, username and password for that site so we could have a look at it. Uploaded a few documents and send them to Elliott and Cyril but they could not open the documents.
- Phonevite: Not working properly. Executive will get together to re-think it. Denise will send a test message to the board to get their feedback.

e) Board Meetings – Alternative Date – Denise for Evans

Evans sent an email to Denise regarding the possibility of considering other times for the BOD meetings. A discussion followed about the possibility of holding an evening meeting during the week. Several suggestions were made regarding evening meetings and afternoon meetings during the week.

Denise will contact Laurie Muise regarding the possibility of renting the boardroom at Hazen Park during the evening.

Meeting adjourned at 12:00 PM.

**Next Meeting: November 18th, 2017 - 9:30 AM
2nd Floor, Hazen Park Centre, Oromocto**

Recorded by: _____
Denise Blanchard, Admin Director

Approved by: _____
Elliott Keizer, President