

**National Association of Federal Retirees  
Fredericton and District Branch (NB62)  
BOD Meeting – June 3<sup>rd</sup>, 2017 - 9:30AM  
Hazen Park Centre, 2<sup>nd</sup> floor, Oromocto**

**PRESENT**

Elliott Keizer, Cyril Theriault, Wayne Gunter, Denise Blanchard, Norm Sheen, Ian Culligan, Clayton Tupper, Chris Goddard and Rae Hopper.

**ABSENT**

John Richards, Jacques Piché, Wilson King, Evans Estabrooks, Marlene Pinette.

**1. WELCOME**

Elliott Keizer welcomed everyone to the meeting.

**2. APPROVAL OF THE AGENDA**

Agenda was approved. Elliott informed the board that Marlene Pinette has resigned from the board for medical reason. Cyril said that he might have someone to replace her – Cheryl Bulmer who has recently retired from CFB Gagetown and attended the Spring Dinner. He will contact her to find out if she is interested.

**Moved by Cyril; Seconded by Rae**

**CARRIED**

**3. MINUTES OF BOARD MEETING OF APRIL 8, 2017**

Motion to approve the minutes as presented

Also reviewed the BOD meeting that was held after the Spring Dinner to appoint the officers and to approve the minutes as presented.

Cyril said that we should include the website manager Chris, as a part of the executive or officer. He would need to prepare his duties and add something in the By-Laws.

Norm said that under Item 4c) River Cruise Information Session: to add Ian Culligan as he attended the session.

**Moved by Ian; Seconded by Rae**

**CARRIED**

**4. BUSINESS FROM THE MINUTES**

**a) Board of Directors duties and responsibilities - Cyril**

Denise distributed what we have to date; she also updated her duties. Before Gary left he had prepared information on what he did. Elliott and Cyril are set in the By-Laws. Frank also provided information regarding the Membership Director.

Cyril proposes that we take rainy days over the summer to work on their role, responsibilities, and duties of our positions. We will bring it back to the full board either in October or November meeting and adopt it.

Also we talked about coming up with a yearly calendar of what has to be done by certain dates. For example by April we know who is going to go to the AMM. By May 15th. John has to send his audited financial statements to Ottawa.

**b) Bill C-27 - Elliott**

Cyril and Elliott will meet with Matt DeCoursey on June 23<sup>rd</sup> to let him know of our position. Lots of branches already met with the MPs.

**c) Planning update – Recruitment and Training – Wayne**

Recruitment is his main priority. Wayne will discuss that under item 5) c) Membership.

**d) Updates on new contest (150<sup>th</sup> Canada Celebration) and Phonevite – Chris**  
Contest:

Contest was done by June 1<sup>st</sup>. There will be a draw at the Information Session of June 6<sup>th</sup> for those who participate in the contest- \$50 Coast Tire and Schnitzel Parlor.

Phonevite:

Elliott mentioned that people did not recognize the phone number and he received 37 calls about this. They also could not understand the message and Elliott thinks it might be related to the microphone reception. Denise asked if we could add “NAFR” over the phone number and that she could send an email to the members and a short message in the next Sage issue. Chris will check if we could add a name attached to the number. Suggestion was also made that the messages should be shorter, around 20 seconds.

Wilson’s survey: Chris tried different survey systems and with the “free” stuff he can’t get the response he needs because there are limits on what you can put on those. Looking now at Google or paid for a survey membership like Survey Monkey. Chris recommends that we do more testing with Google to see if we can get it for free. Google is efficient more than it is elegant. Elliott said that he do not mind spending money as it should be easy to navigate for our members. Survey Monkey is the best but the cost is \$30/month; Chris will follow-up and will discuss it at the next meeting. Elliott mentioned that National Office has used Survey Monkey and we can ask them to survey our members; Chris will draft something and send it to Elliott who will then contact Peter Atkinson to see if it is feasible.

## **5. REPORTS**

**a) Finance – John**

John was absent so there were not report from him presented. Elliott said that we do have money and projected expenditure for recruitment – a few thousand dollars. Signing authority: since Ron is no longer on the board, we need to assign a new signing authority. Presently it is any two of them; John who signs the cheque as Treasurer and both Elliott and Cyril have signing authority. Need one another person. Chris has volunteered.

**AGREED**

**b) Special Events – Norm**

Information session: Tuesday, June 6. Need someone at the registration desk; Elliott agreed to do it.

Fall Dinner Meeting: will be held on October 24<sup>th</sup>. Prime Rib will be served. Guest Speaker will be Expedia (if available) regarding their cruise's options and should not be longer than 20 minutes.

Fall Information Session: will be early November and the venue has been reserved. Suggestion for a topic will be on Internet Security through the RCMP. Chris has a neighbor that is a RCMP officer and he will ask him.

**c) Membership – Wayne**

The retirement seminar for future retirees that was scheduled for May was cancelled as there were not enough people; will re-schedule in the fall. At that time Gary Barfitt was to step-in for Wayne and would not mind doing it in the fall also.

He encouraged everyone to sign-up online as there are many advantages to this such as access to the latest edition of Sage Magazine and *You and Your Survivors*, set your communications preferences and manage your membership profile. He asked to speak briefly before the next information session.

Wayne and Elliott will be meeting with Colin Garagan regarding the upcoming corn-boil or BBQ at Griffin's Pub. Wayne wants to emphasize the advantages of being a member like protection and enhancement of our pension, health and dental care services and access to preferred partner deals, especially MEDOC.

Elliott added that PSAC is having their Atlantic Regional Convention at the Saint John Board and Trade Centre from June 20<sup>th</sup> to June 25<sup>th</sup>. Lorraine Scott, President of the Saint John Branch asked if Saint John, Fredericton and Moncton would have booth there. Wayne volunteered to go.

**Motion by Cyril that Finance, Special Events and Membership reports be accepted**

**Moved by Cyril; Seconded by Rae**

**CARRIED**

**6. NEW BUSINESS**

**a) New Weighted Voting Chart – Elliott**

Elliott referred to an article that came out listing the branches by size. Our branch is doing very well as it was number 7 or 8.

**b) Spring Meeting Critique – Elliott**

There was a discussion regarding how we can improve our Spring and Fall meetings.

Questions from the audience: if a question is asked it shows interest and might break the ice for other questions.

Bar: need more than one person. Norm will ask if they can accommodate.

Tickets draw: Norm will call the number and someone else can present the gift certificate.

Tables: the crew started to clean and some members in the back had not started eating.

Reception desk: should be moved further back or in the entrance in order not to block the doors. Clarify the procedure when people say that they have paid. If this happens we should meet with them following the dinner to avoid making a scene at the front desk. Denise will place a reserved sign on the overflow table.

Refund Date: it is already included in the Sage announcement and by emails. Unfortunately, it was not on our website under "Events". In the future, it will be included. Elliott said that if the member has not cancelled by the date that we have to confirm numbers they will not get a refund.

Invited Guests: Elliott said that if we continue to have guests, we need to assign some directors to make sure that they are made to feel welcome. Place them at different tables with the directors.

Pictures: need a few people to take pictures for our website. Norm suggested Gary Barfitt as he takes very good pictures.

#### **c) Bulletin to Branches of May 2017 – Elliott**

Cyril reminded the board that July 14 four-page report is due for the Fall edition. Need a picture of the Board for our website. Denise suggested the Fall Dinner as most of the Board is present; Chris will organize it.

#### **d) Comments on voting and proposal for the National Meeting – Elliott**

Elliott went over the resolutions.

##### 1. The making of a lapel pin - **Originator**: Mauricie Branch

**Be it is resolved** to make a new pin whose component is a faithful reproduction of the stylized maple leaf that appears on the official logo of the National Association of Federal Retirees. **Board recommendation**: Non-support because it is an administrative issue. **NB62**: non-support.

##### 2. Definition of the Official Logo of the National Association of Federal Retiree

**Originator**: Mauricie Branch

**Be it resolved** to adopt the definition of the official logo of the National Association of Federal Retirees.

##### **Definition:**

"The National Association of Federal Retirees is the largest and the most influential advocacy group for federal pensioners.

The maple leaf, national symbol of Canada, is the symbol of nature and the environment.

The three lobes of the leaf represent the active and retired members of the federal public service, the Canadian Armed Forces and the Royal Canadian Mounted Police, federally appointed judges, their partners and their survivors.

The colours and shapes evoke solidarity, power, energy, diversity and harmony."

**Board recommendation**: Non-support. **NB62**: non-support – **AGREED**

3. Military Service and Retirement Age Under the *Public Service Superannuation Act* - **Originator:** Ottawa Branch ON43

**Be it Resolved that:** the Association supports an amendment to the *Public Service Superannuation Act (PSSA)* to change the definition of Group 1 under the PSSA to include CAF veterans who have elected to transfer their pensionable military service from the *Canadian Forces Superannuation Act (CFSA)* to the PSSA, where the start date of their military service was before 1 January 2013.

**Board recommendation:** Support amendment. **NB62:** – **AGREED**

4. Governance - Vote of a member for and from the district - **Originator:** Quebec Branch

**Be it resolved that,** as of January 1, 2019, the vote to elect a member of the National Board representing a district shall be exercised exclusively by a president leading a branch whose territory is part of that district and the number of votes held by the said president continues, as is the case currently, to be equal to the number of members of his/her branch.

**Board recommendation:** Non-support – **NB62:** Support – **AGREED**

5. Governance - Update Regulation 5.6 Travel Policy - **Originator:** National Board

**Be it resolved that** Regulation 5.6 have part 3.4.5 added as follows:

*“3.4.5 Trips in excess of 540 km (round trip) may be taken by personal vehicle if that is justified as the most reasonable and/or economical means of transportation under the circumstances. Should use of personal vehicle be the case, the Association will pay 75% of the approved National Joint Council (Treasury Board approved) rate on mileage over 540 kilometers.”*

Our policy is that we follow the National Guidelines of the National Joint Council.

This resolution would be a break from those Guidelines. **NB62:** Support – **AGREED**

6. Governance - **Title:** Update Regulation 1.2 Fiduciary Responsibility and Conflict of Interest - **Originator:** National Board

**Be it resolved that** Regulation 1.2 be amended with the addition of the following:

*2.1 (e) obtain Board approval before participating as a representative of the Association on any organizations. The Board could withhold approval if the organization does not carry appropriate insurance coverage (explicitly Directors and Officers Liability Insurance with coverage of \$5 million or more). The Board would also consider other aspects not limited to whether the organization is aligned with this Association’s mission.*

*(f) when acting as an individual in other groups, volunteers shall not purport to represent the Association in any way or form.*

**NB62:** Support

7. Health - Living and Dying in Dignity - **Originator:** Mauricie Branch

**Be it resolved that** our members as well as the general population must not “Die in pain, isolation, loneliness and depression”.

**Board recommendation:** Non-support – **NB62:** Non-support - **AGREED**

8. Finance - **Title:** Direct payment of Branch dues shares - **Originator:** Montreal Branch

**Be it resolved** that the National Association of Federal Retirees will now make quarterly payments of branch shares by direct deposit to the branches. Electronic payment will be made before the 15<sup>th</sup> day of the month following the end of the quarter.

**Board Recommendation:** Support amendment – **NB62:** support

9. Finance - Update Regulation 4.2 Financial Administration and Reporting for Branches - **Originator:** National Board

**Be it resolved that** Regulation 4.2 have part 2.1 e) added as follows:

*“2.1 e) Blank cheques shall not be signed in advance.”*

**NB62:** support

Cyril talked about bulk purchase of computer paper and that if someone had the space they could go to Staples and buy a case. If one of the BOD needed some paper they could call that person to request a package. It was decided that Denise would buy the paper as needed.

Elliott asked if anybody had problems with One Drive. Chris has agreed to provide training on One Drive and also Drop Box. Date and place to be confirmed.

Meeting adjourned at 12:00 PM

**Next Meeting: September 9<sup>th</sup>, 2017 - 9:30 AM**  
**2<sup>nd</sup> Floor, Hazen Park Centre, Oromocto**

**Recorded by:** \_\_\_\_\_  
**Denise Blanchard, Admin Director**

**APPROVED by:** \_\_\_\_\_  
**Elliott Keizer, President**