

**National Association of Federal Retirees
Fredericton and District Branch (NB62)
BOD Meeting – Wednesday, September 5th, 2018 – 5:00 p.m.
Hazen Park Centre, 2nd Floor Boardroom, Oromocto**

PRESENT

Elliot Keizer, Cyril Theriault, Chris Goddard, Evans Estabrooks, Gary Barfitt, Rae Hopper, Andrew Gunter. Ian Culligan, Elise Young. Dorma Grant attended as a guest.

ABSENT

Denise Blanchard, John Richards, Norm Sheen and Mike McCormick.

1. WELCOME

Elliott Keizer welcomed everyone to the meeting.

2. APPROVAL OF THE AGENDA

The agenda was approved as presented with the following additions:

- 4d) Annual membership meeting/resolutions passed--Elliot
- 6b) Notes on website--Elliot
- 6c) Reminder of Sage announcements—Cyril
- 6d) Resolution 5.5 Preferred Partners resolution—Elliot

Moved by Ray; Seconded by Chris

CARRIED

3. MINUTES OF BOARD MEETING of June 6th, 2018

Minutes of the last meeting were approved as circulated with only grammatical changes noted.

Moved by Cyril; Seconded by Rae

CARRIED

4. BUSINESS FROM THE MINUTES

a) All candidates meeting – Chris

Chris reported on the Town Hall Meeting held on Tuesday, September 4, 2018 at the Wu Conference Centre, UNB. Six candidates representing six registered Parties participates with approximately 162 attendees. Chris will develop a report for the Board and National Office.

b) Planning Session - Dorma Grant

Elliot introduced Dorma who has kindly consented to facilitate the planning session to be held on Saturday, October 13, 2018 from 9:30-4:00 p.m. in the auditorium of the Community Centre, Miramichi Road. Dorma requested assistance from the Board to develop an agenda and an inventory of supplies to be used. Chris and Gary will look after getting flip charts while Cyril will provide morning refreshments. Leonard LeBlanc

will attend to present National Office priorities and Elliot will provide an overview of local priorities. The objective will be to develop a list of priorities for our Branch to focus on for the next two years. Dorma will assemble a report on the session to be presented to the Board and ultimately to the membership. Board members were advised by Cyril that he will canvas them by email at least a week in advance to get their lunch preferences.

c) Board of Directors duties and responsibilities - Cyril

Cyril indicated that National Office has provided templates for us to work with in developing job descriptions for positions locally. These have been sent to members of the Executive to be used in developing a draft to be forwarded to Cyril. Gary pointed out that no template has been developed for special events. Evans expressed concern with the terminology used for skills and competencies. Cyril pointed out that he was more concerned with the responsibilities of the positions. Cyril indicated that he would like to have this project wrapped up by year end.

d) Annual membership meeting/resolutions passed - Elliot

Elliot provided an overview of the resolutions raised at the National Membership Meeting and their outcomes.

5. REPORTS

a) Finance – John

In his absence, John submitted a written report of the Branch's financial position.

Motion to accept the report by Ian; Seconded by Rae CARRIED

b) Special Events – Gary

- The Fall dinner will be held on October 23, 2018 at St. Francis of Assisi at a Branch cost of \$22/plate. Gary raised the possibility of a price increase for future dinners but will discuss options (i.e. guarantee future meetings at this locale) to keep the price the same. Gary will canvass other locations for price comparisons. A representative of the RCMP Commercial Crime Section will be the guest speaker on the topic of cybersecurity and counterfeit money. Registration for the dinner to be made through John.
- Information session with Barry Murray on You and Your Survivor slated for the Fredericton Inn on September 25, 2018 from 1-4 p.m. Volunteers are needed for the registration desk. Forty participants will be attending. Gary will be doing a similar session on October 2, 2018 from 1-4 p.m. using the same material. Volunteers are also needed for the registration desk.

Motion to approve by Cyril; Seconded by Rae CARRIED

c) Membership Growth – Evans

Evans read his report to the Board.

At the June 6, 2018 BOD meeting, the Membership Growth Committee, composed of Mariette, Trudy, Wayne and Ian were asked to give consideration to the Surviving Spouse letter and develop a suitable branch banner for face to face recruitment and organization exposure. The Committee came up with the following consensus and recommendations:

- Surviving Spouse:
 - This issue is worth pursuing but is more than a branch issue;
 - We recommend that the Fredericton Branch pursue vigorously with NAFR head office the need for a surviving spouse letter from head office (signed by president or general manager); Offer condolences; Indicate what organizations must be contracted promptly after death to protect pension and other health benefits; Indicate that NAFR membership can be continued at a single member rate.
 - Branches will continue to supply information about passing members to head office as it becomes available, and head office can confirm with information from the Pensions Branch.

Branch Banner

- The Membership Growth Committee with the help of a banner producer in Nova Scotia, has developed a draft branch banner. The English banner contains the national logo, names in both official languages, a picture of a pleasant mature couple, branch contact information and branch catch phrase “Working for Your Retirement Security”. It took a lot of time and energy to develop the catch phrase. The English banner has been accepted by Membership, but there is some concern that the two white people does not show the diversity of our branch membership. The picture will probably be modified to add a third mature person with more diversity.
- The mostly French banner will be similar to the mostly English banner but will have a different picture with three mature people with diversity and the catch phrase “*Nous travaillons pour assurer votre sécurité à la retraite*”.

The Membership Growth Committee had a display table (with information and a borrowed banner) at the recently held Q & A Provincial political session on August 28 to allow the 180 attendees to become more familiar with our NB62 Fredericton Branch.

The Membership Committee recommends that the Branch Board of Directors accept our recommendation with executive approval and authorize us to order the two branch banners.

Moved by Evans that the Membership report be accepted as presented and that Membership Committee order two branch banners.

Seconded by Rae

CARRIED

6. NEW BUSINESS

a) False Emails from Elliott – Elliott

Elliott advised the Board members not to accept any emails emanating from him which are casual in nature. Elliott indicated he does not send such emails.

b) Notes on Website - Elliott

Board members are asked to update what personal information they will allow to be placed on the Branch website (i.e. email address, telephone #, etc.) and forward it to Denise ASAP. Chris also noted that any pictures of events should be sent to him for placement on the Branch website. Chris will be placing the minutes of the past 2-3 Board meetings on the website later this week. Chris noted that the website is getting about 250 hits per month. Contact information for Elise will be added to the website.

c) Reminder of Sage Announcements – Cyril

Any announcements for the upcoming Sage publication should be submitted to Cyril by September 24, 2018.

d) Resolution 5.5: Preferred Partners Resolution – Elliott

Elliott pointed out that the National Office appears to be taking more control of the Preferred Partners Program which will probably impact on local Branch programs.

Meeting adjourned at 7:40 pm

Next Meeting: Wednesday, October 17th, 2018 – 5:00 PM
2nd Floor Boardroom, Hazen Park Centre, Oromocto

Recorded by: _____
Ian Culligan, Director

Approved by: _____
Elliott Keizer, President